

# Edward Smith

## Personal Profile:

I consider myself to be a confident, presentable and ambitious individual who is always willing to take on a challenge. I work constructively as part of a team and efficiently as an individual. People find me trustworthy, practical and organised. When working in a team I have the ability to motivate others. I am entirely computer literate. I have an extremely good understanding of programming and Web design & development. I have over 18 months industry experience as well as experience as a freelance web design & developer. I am currently a full time student at Staffordshire University undertaking a Web Programming degree. I have the ability to create and manipulate Spreadsheets, Databases and Word Processors. I also have the knowledge to use the internet to my advantage. I also hold a full clean driving license.

## Objective:

To progress within an innovative company that encourages personal and professional development.

## Work Experience:

**May 2009 – Present Date**

**Ezmi**

**Freelance Web Developer**

- Construction of new web sites.
- CMS implementation.
- Logo and Website Design.
- Hosting & domain registration.
- Execution of various SEO factors for new websites.

**June 2009 – September 2009**

**Merck Chemicals International**

**Web Developer**

- Working as part of a web development team.
- Executing various SEO factors for new website.
- Construction of page content for new website.
- Testing of new website content and components.
- Standard Operation Procedure Document Creation.

**November 2007 – Present Date**  
**Junior Web Developer**

**Senior Internet**

- Construction of new web sites.
- Construction of Newsletters.
- Working as part of a web development team.
- Maintenance of currently existing websites.
- Executing various SEO factors for existing websites.
- Implementation of websites into existing CMS.

**September 2007 - Present Date**  
**Freelance IT Work**

**Footprint Digital**

- Document Template Creation
- Document Template Management
- Document Template Maintenance

**September 2007 - Present Date**  
**Freelance IT Work**

**BackBone Digital**

- Document Template Creation
- Document Template Management
- Document Template Maintenance

**September 2006 – November 2007**  
**Warehouse Assistant**

**Booker Cash and Carry**

- Dealing with customer complaints and queries.
- Till operation for standard checkouts.
- Till operation in the cigarette wholesale room (High Security Area).
- Issuing credit notes.
- Using the computer system to log in customers and find item Midas numbers.
- Confident and accurate use of tannoy system.
- Stock control and facing throughout the warehouse.
- Also trained as a receptionist (answering and directing calls, logging customers in, processing cheques etc).
- Also trained as a capable checkout supervisor.
- Occasionally help with deliveries to customers shops.

**Summer 2006**  
**Production Assistant/Telemarketing**

**UVI Nottingham**

- Cold Calling in order to update old records.
- Assisting in production of graphics.
- Working as part of a team.
- Communicating and understanding a given brief.

**Easter 2006**  
**Production Assistant**

**NEC Graph-fix**

- Assisting in production of exhibition display graphics.
- Working as part of a team.
- Communicating and understanding a given brief.

**Education:**

**September 2008 – Present date (In Progress)**  
**University**

**Staffordshire**

- Web Programming BSc(Hons)

**September 2006 – June 2008**

**South Nottingham College**

BTEC National Diploma for ICT Practitioners (Software Development)

- Triple Distinction (DDD)

Key Skill Qualifications

- Communication
- Application of Number
- Working With Others
- Improving Own Learning and Performance
- Problem Solving

**September 2000 – June 2005**

**George Spencer School**

GCSE Courses and Grades;

- |                        |    |
|------------------------|----|
| • ICT Double Award     | BB |
| • Mathematics          | B  |
| • PE                   | B  |
| • Resistant Materials  | B  |
| • French               | C  |
| • Geography            | C  |
| • Science Double Award | CC |
| • English Language     | C  |
| • English Literature   | C  |

**Interests and Activities:**

I am seriously interested in Computers and time actively spent using the internet to improve my knowledge of advanced website development, as well as basic/advanced programming with languages such as Java and C. I have designed and developed web sites which are viewable from my current online portfolio ([www.ezmi.co.uk](http://www.ezmi.co.uk)). I also play online games and converse with online friends around the world via skype, teamspeak, ventrillo, msn etc. I love driving, I have my own car and I

drive to many different places for skateboarding (e.g. Leicester, Keyworth, Radford, Lady Bay, Arnold, Bottesford etc). I also like swimming. I am a fully qualified national pool lifeguard, and I have a national powerboat qualification (level 2) and an additional basic first aid qualification.

### **Online Portfolio:**

***<http://www.ezmi.co.uk>*** is my personal online portfolio, it is a website I created to display my latest web development work. I created the website using languages such as XHTML, CSS, PHP and jQuery.

### **Websites that I have built**

- [www.ezmi.co.uk](http://www.ezmi.co.uk)
- [www.ilovevect.com](http://www.ilovevect.com)
- [www.cosmicfireworks.com](http://www.cosmicfireworks.com)
- [www.trinitylakesflyfishing.co.uk](http://www.trinitylakesflyfishing.co.uk)
- [www.otleyrovers.co.uk](http://www.otleyrovers.co.uk)
- [www.almor.co.uk](http://www.almor.co.uk)
- [www.mod-uk.com](http://www.mod-uk.com)
- [www.seguowarranties.com](http://www.seguowarranties.com)
- [www.smpeurope.co.uk](http://www.smpeurope.co.uk)
- [www.shorehamport.com/parkers](http://www.shorehamport.com/parkers)
- [www.flamehealth.com/practicesales](http://www.flamehealth.com/practicesales)

### **References:**

Available upon Request.